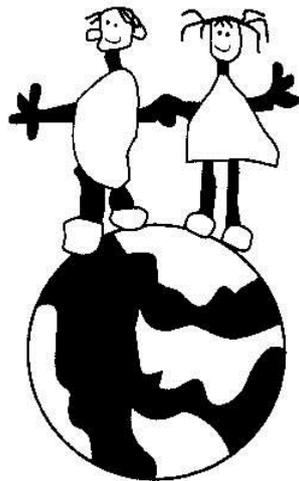


# Governors' Annual Report

2014-15 Academic Year

# Millennium



**INTEGRATED PRIMARY SCHOOL**

## **Introduction**

Dear Parents,

I am pleased to have this opportunity to present to you the Governors' Annual Report for our school for the last academic year. This report will give you a snapshot of the school and the role of the Governors. Our Governors are very committed to the school and give tirelessly of their time to attend monthly meetings, attend training and, of course, play a very important role in the recruitment of new staff. As Principal of the school I am hugely indebted to the Governors for their constant support and commitment to our school.

Mrs Mary Roulston

Principal

## **Chairperson's Report**

The 2014-15 academic year saw Millennium pass yet another landmark as the number of children enrolled passed 250, just 15 years after we started out with 10 children and one teacher. By any standards this is a fantastic achievement for integrated education. Credit must go to our staff, both teaching and non-teaching, and to the volunteers who make up the Board of Governors, the Parents' Council and the PLEASE group, but also to all our pupils and parents who first enter into and then carry forward the culture of learning and respect that has been created by our Principal, Mrs Roulston.

As the numbers of our pupils grow, so too do the opportunities that we provide for them. Millennium children's achievements in sports, music and IT would be the envy of much larger schools, and, this year, three of our pupils were selected for special awards by the South Eastern Education and Library Board.

The School envisages continued growth over the next few years. This year we had nine classes, next year we will have 10, and so on up to 14 in 2019-20. To accommodate this we have moved P6 into a second mobile classroom on the site, with more to come. Mobiles are never ideal, but invariably new school buildings will take several years to materialise. The School's non-classroom facilities, however, were undergoing improvement as the year came to an end, with the new library, offices, changing rooms etc due to be completed by September 2015.

In conclusion, the commitment and professionalism of the staff, the enthusiasm of the parents and the courtesy displayed by the pupils continue to make Millennium Integrated Primary School a pleasure to be associated with in 2014-15.

Phil Girvan

Chair of Governors

### **Composition of the Board of Governors 2014-15**

Our Scheme of Management allows for 16 voting members, the Principal of the school and any co-opted members. The Principal and any co-opted member do not have any voting rights.

Of the voting members:

- 6 shall be Foundation Governors, at least one-third of whom shall, at the time of their appointment, be parents of children attending the school;
- 4 shall be appointed by the Department of Education;
- 4 shall be elected by parents of children attending the school from amongst the parents of such children; and
- 2 shall be elected by the teachers.

<b>Department of Education Representatives</b>	From	To
Mr Ian Brown	October 2012	2016
Mrs Kerry-Ann Ferreira	October 2012	2016
Mrs Brenda Maitland	August 2013	2017
<Vacant>		

<b>Foundation Governors</b>		
Mr Phil Girvan	October 2005	2017
Mrs Orla Carew	October 2011	2015
Ms Denise McBay	September 2001	2013
<i>Vacant</i>		

<b>Parent Governors</b>		
Mr Declan Hall	January 2014	2018
Mr Sam Ballard	January 2014	2018
Mrs Claire Henderson	January 2014	2018
Mrs Nicola Jeffers	January 2014	2018

<b>Teacher Representatives</b>		
Mr Barry Corrigan	September 2006	
<Vacant>		

<b>Non-voting Member</b>		
Mrs Mary Roulston (Principal)		n/a

The Department of Education Governors have been reappointed by the Department, and at each reappointment are given a new anticipated end of term date.

## **Review of the Past Year**

The year 2014-15 was another very busy and productive year for the staff and pupils of Millennium Integrated Primary School. We are particularly proud this year to achieve the Microsoft Partners in Education accreditation. We are indeed very fortunate, staff and children to be able to enjoy the expertise in this area which Mr Corrigan brings to the school.

We continue to excel in a range of sport which would not have been possible in the early years. It is the culmination of our focus on developing physical skills through the many opportunities provided as part of the curriculum and access to sport arranged through school but sitting outside the school day, for example, our morning and after-school clubs. Mr Gardner and Mr Donnelly deserve recognition for their commitment to the children and we were particularly pleased when the Gaelic team got through to the county finals.

The Governors are also delighted with the achievements of the children in all aspects of school life and greatly appreciate the support given by parents and friends of the school.

The Governors are particularly appreciative of the constant focus of the staff's commitment to taking the school forward through the School Development Plan so that the children enjoy a constantly improving learning experience.

## **Responsibility of Governors**

The role of the Board of Governors is to manage the school with a view to providing the best possible education and educational opportunities for all of the pupils. This involves:

- setting the strategic direction for the school;
- taking corporate decisions in relation to the statutory functions of the Board of Governors; and
- promoting good governance.

Governors are responsible for the following aspects of the school:

### Strategic Governance

- Setting the school's aims and visions
- Establishing and maintaining the school's ethos
- Setting the school's plans and policies
- Monitoring and evaluating the school's performance
- Promoting self-evaluation

### Corporate Governance

- school performance measures
- school finances
- Curriculum planning
- Staff Management – appointments, performance, welfare etc
- Pupil pastoral care, protection issues, health and safety
- Pupil admissions
- Publication of information regarding school and its pupils
- Managing the school premises and relations with the community

Responsibility for the day-to-day running of the school rests with the Principal, who advises the Governors on issues arising.

## **Arrangements for the next election of parents to the Board of Governors**

There are presently no places available for parent Governors.

## **Staff and Class Structure 2014/2015**

### **Management**

Principal	Mrs Mary Roulston
Vice Principal	Mr Barry Corrigan
Literacy Coordinator	Mrs Sue Fitzgerald
Numeracy Coordinator	Mrs Claire Dempsey
Integration and PE Coordinator	Mr Rory Gardner

### **Classroom Teachers**

Nursery	Mrs Jennifer Houston, Mrs Eleanor McGeown
P1	Mrs Sinead Blaney, Mrs Sarah Mathison and Miss Rachel Mc Clements
P2	Mrs Sue Fitzgerald, Mrs Wendy Ballard and Mrs Eithne White
P3	Mr Brendan Donnelly
P4	Mrs Zoe Heatherington, Mrs Finn Magee
P5	Mr Rory Gardner
P6	Mrs Claire Dempsey, Mrs Elizabeth Smyth
P7	Mr Barry Corrigan

### **Classroom Assistants**

Nursery	Mrs Stacey Walsh
P1	Ms Marie Collins, Ms Claire McIlwaine
P2	Mrs Helen McCullen Casey and Mrs Donna Mc Donnagh

### **Learning Support Team**

SENCo	Ms Sue Bishop
Numeracy and Dyslexia Support	Miss Lisa McLaughlin
Reading Recovery	Mrs Sinead Blaney, Mrs Sue Fitzgerald

### **Learning Support Assistants**

Mrs Nicola Bunbury	Mrs Beata Mis	Ms Lauren Craig
Mrs Denise Davison	Ms Jackie O'Neill	Ms Jo-Anne Kirk
Mrs Jenny Hall	Mrs Fiona Robinson	Mrs Louise Flynn
Mr Richard Robinson	Mrs Michelle Whyte	
Ms Sue Hill	Miss Alison Little	

### **Administration**

Financial Administrator	Mrs Dawn McAtasney
school Secretary	Ms Tessa Curry
school Meals Staff	Mrs Anne McLoughlin, Mrs Lisa Foster and Mrs Joanne Mc Grath
Caretaker	Position Vacant

## Parents Council Report 2014-15

The Parents Council Committee were again to the fore in the 2014 - 2015 school year with a huge amount of work carried out by all involved which culminated in a highly successful fund raising manner for the good of the School.

During the year the following parents, along with our Principal, Mrs Roulston, made up the Committee:-

- Mary Anne McKervey - Chairperson
- Neil McGrath - Treasurer
- Michelle Turkington - Secretary
- Lillian Lewis
- Lisa Foster
- Linda Duggan
- Caroline O'Brien
- Laura Doyle
- Grainne Dalzell
- Lisa Hutchings
- Siobhan Wolfe-Murphy

Thanks again are due to Siobhan, Grainne, Caroline & Mary-Anne, who filled in for Michelle on occasions as minute-takers and without whom, our group could not function.

The Committee met on the second Tuesday of each month throughout the academic year and organised the following events during the past school year:-

- Halloween Disco
- Christmas Cards & Mugs Fund Raiser
- Santa Visit & Presents
- Easter Bonnet
- Summer BBQ & Fun Day

In addition to these events, we also provided help and assistance in the running of the following school events:-

- Harvest Service for the new P1 pupils & parents
- Nursery & P1 Open Day/Evenings
- Easter Bonnet Competition judged by Junior Board of Governors
- P5 Holy Communion Coffee Morning
- Healthy Eating Week
- P7 Leaving Assembly

With these, what can now be regarded as 'annual traditions', we have also hopefully established a quinquennial reason to get the glad-rags on and dance the night away by holding our second Gala Dinner, held in the Ramada at Shaw's Bridge.

Although not without its problems, it was notable for having pupils from the first two classes in the school being able to attend and we would like to take the opportunity to thank all of the parents, relatives and friends who supported this event through their attendance and those who donated prizes for the draw.

The culmination of all of our activities means that we can hand over to Mrs Roulston a cheque for £3000 to be put towards activities related to our new library whilst still retaining a healthy balance in our bank account.

The committee may take on board the ownership and responsibility for organising these events, however, we again would not be in a position to undertake or complete many of these activities without the support and assistance of others.

Parents Council would like to thank all of the parents, carers, guardians, grand-parents, friends, relations and others who in some way helped, aided, provided a hand, cajoled, encouraged and/or attended any of the events this year, especially the decorators, bun-makers, tuck sellers, cleaners and not least those who cooked, cleared-up, served or marshalled cars or kids at the Summer Barbeque which had to be held off-site due to the building work at our school and again many thanks to Reverend Stephen Lowry and the Killaney & Carryduff Parish Council for allowing us the use their grounds to facilitate our event.

On a bitter-sweet note, we have now lost the services of Linda Duggan and Lillian Lewis as the last of their respective broods have now moved on to 'big school' and we would like to say a massive 'thank you' to them for the sterling efforts that they and their families have put into the school and its activities over a considerable number of years.

Finally, our Committee are in a position where there is a need for additional numbers. As we have achieved 'dual intake' the extra pupil numbers mean more work for our council and it is imperative that we now put out an open invitation to any parent or guardian who feels that they have something to offer, as our need for 'fresh blood' is getting acute.

For those not able to offer a full time commitment, then any time and/or assistance in any way possible at any of our various events would be greatly appreciated, so, if you feel you have something to give then please make yourselves known to Mary Anne, Michelle, Caroline, Emma or either of the Lisa's or just leave your details with Tessa or Geraldine in the school office and we will make sure that we will get back to you.

### **Enrolment**

Our numbers continue to grow and this was the first year that we had two Primary 2 classes. The number of children attending Millennium grew to 299

### **The Curriculum**

Under the Education Reform Order, the responsibility of Governors for the curriculum, i.e. what is taught in the school, has been increased. The day-to-day organisation of the curriculum remains the Principal's responsibility.

It is a joint responsibility to ensure that a broad and balanced learning experience is provided for all children through the delivery of the new Northern Ireland Curriculum. All staff have participated and will continue to participate in training opportunities to broaden their knowledge and expertise in delivering this new skills-based curriculum.

The curriculum is delivered through whole class, small group teaching methods as well as the provision of individual help when necessary. The children's progress is assessed regularly, as outlined in the school's assessment policy. The data from the assessments is then analysed and is used for target-setting and for determining extra provision within class or through withdrawal support. It is also used as part of the referral process for additional help through the SEELB educational psychology services. High academic achievers are challenged within the classroom setting by the provision of appropriately differentiated teaching and tasks.

While all areas of the Northern Ireland Curriculum are taught to all children in each year group, particular emphasis is placed upon the acquisition of the crucial skills in literacy and numeracy.

During the month of September all of our year groups held their annual curriculum meetings for parents.

### **Religious Education**

As an integrated school we teach Religious Education through the agreed Christian syllabus designed by the four main Churches in Northern Ireland. From Primary 2 through to Primary 7 each class has a designated world faith which is explored during Integrated Education Week. We ensure that we celebrate together religious traditions which might be perceived to belong to one side or the other of the two main traditions in Northern Ireland. We prepare our Roman Catholic children for the sacrament of Reconciliation in P3, First Communion in P4, and Confirmation in P7. Ministers from a number of the local churches visit school on a rota basis, once a month. These are all special events in the life of our school and are important aspects of our work as an integrated school.

### **Reading Recovery and Reading Partnership**

We are very fortunate to have two trained Reading Recovery Teachers and the wherewithal to continue offering Reading Recovery to P2 and P3 children. We also really appreciate the contribution of our team of trained Reading Partnership staff, which includes assistants and parents. The children really enjoy and benefit from these two different forms of provision.

### **Music**

We have now extended our range of music provision to include guitar, violin, flute and clarinet, and brass instruments, with the intention of working towards the formation of a small school orchestra. The P3 class continue to learn to play the Celtic lyre and the older children learn to play the recorder. The choir is very active and we continue to be able to release Mrs Ballard who is a specialist music teacher to deliver music to all classes on a Thursday. We were delighted this year to take part in the BBC Choir of the Year competition and to reach the County Down finals. Mrs Ballard continues to take the children to new heights in their musical ability. We also enjoyed taking part in the Peace Choir event in the Odyssey.

### **Arrangements and Facilities for Children with Special Educational Needs**

We pride ourselves on our provision for children with special educational needs and continue to be a highly inclusive school. We have been able to continue to offer a wide range of support such as vertical literacy and numeracy groups, Reading Recovery, Reading Partnership, access to our sensory room, social skills groups and nurture and mentoring. We are also indebted to all the professionals who work in partnership with the school to meet the needs of our children. This year we had 2 teachers and 1 assistant trained in Maths Recovery and welcomed Mrs Ballard into the team to implement a new approach to earlier intervention.

## **Safeguarding Children**

Mrs Mary Roulston is the Designated Teacher for Child Protection and Mr Barry Corrigan is the Deputy Designated Teacher. They have both received training from the SEELB. Millennium has a confidential recording system for information about suspicion of abuse, disclosure of abuse and complaints against staff. Child Protection Training is delivered to all staff during the August training days and all staff are aware of our Child Protection Policy and our Staff Code of Conduct. An annual report on child protection is given to the Board of Governors by the Designated Governor for Child Protection. All new parents receive a hard copy of the Child Protection Policy. It is also available on the school website thereafter. All staff and volunteers in school are vetted through Access NI in accordance to DE circulars and current legislation.

## **Healthy Eating**

As a child-centred school we consider our focus on healthy eating practices to be very important to the present and future wellbeing of the children. Through the curriculum, visitors to school, snacks at break time, packed lunches, school dinners and our annual Healthy Lifestyle Week we have continued to raise the profile of the importance of a healthy lifestyle.

## **School Trips**

To enhance the curriculum and the team skills of working and playing together the children had many opportunities to go out of school:

- P1 –Visits to Rowallane, our local garden centre , Streamvale Farm, Crawfordsburn beach and The Well Teddy Clinic at the Ulster Hospital
- P2 – The Zoo
- P3 – The Folk Museum
- P4 – The Ulster Museum
- P5 – Delamont Country Park
- P6 – The Titanic Quarter
- P7 – Taster Sessions at Blackwater IC

## **P7 Residential**

The P7 class continue to enjoy the annual trip to England, spending time at Alton Towers and the Birmingham Think Tank Science Museum.

## **Christmas Celebrations**

This year the children in P1 and P2/P3 did separate nativity stories which was much enjoyed by all. Our annual P4 to P7 service of bible readings and Christmas carols was held in the Baptist Church, and we are very grateful to the Church of Ireland, the Baptist Church and the Presbyterian Churches for the warm welcome and their generous hospitality they show us year after year as each church takes turns to host the event.

The choir also sang in Sprucefield Shopping Centre and Victoria Square Belfast.

## **Sport**

At Millennium Integrated Primary School, we offer children the opportunities to experience a range of sports as part of the Physical Education curriculum. We aim to increase the children's awareness of the benefits of sport and sporting activities in terms of healthy lifestyles, physical well-being and the value of teamwork. We offer the children an extensive range of sporting activities and as an integrated school we ensure that the children experience sports which are perceived to 'belong' to each of the two main communities in Northern Ireland.

The children have opportunities to participate in the following:

- basketball
- netball
- football
- Gaelic football
- Unihoc
- dance
- swimming
- cricket
- tag rugby
- athletics
- handball
- dodgeball

### **Morning and After-school Clubs**

Our programme of after-school clubs also continued throughout the year and due to pressure on the availability of the hall we implemented two clubs which took place before school starts. Clubs on offer were Monkeynastix, ju-jitsu, football taken by IFA coaches, netball, drama, mini tennis, Celtic lyre, dance and dodgeball.

### **Kids' Corner**

Marie Collins and Sue Hill, two of our assistants, continue to provide an excellent service to our school community through their Breakfast Club, which is open from 7.30 am, and their after-school provision which is open Monday to Friday from 2.00 pm to 6.00 pm. This excellent provision is available during term time and school holidays.

### **Developing Links with the Local Community**

We continue to have excellent links with our local churches and are indebted to them for the very warm welcome we receive when they host our Christmas P4 to P7 carol and bible readings.

Our choir takes part each year in the Connect Churches Carol Service in Lough Moss Leisure Centre with Carryduff Primary school and Carr Primary school.

Integrated Education Week is always planned to include a number of special events to which we invite Carryduff Primary school, St Joseph's, Loughview IPS, Cedar IPS, Tor Bank and Hazelwood IPS.

The P4 and P6 classes enjoy regular visits to Carryduff Library.

### **Cross Phase – Links with Local Secondary Schools**

Staff from a wide range of secondary schools visited the school and spoke to the P7 children. The P6 and P7 children also enjoyed many opportunities to visit local secondary schools to enjoy taster days, drama productions and sporting events.

### **School Development Plan**

Following a series of audits, questionnaires and discussions with parents, children, staff and Governors, a School Development Plan and detailed action plans for 2014-15 were drawn up.

### **Use of Development Days (Baker Days) 2014-15**

The training undertaken by staff reflects the sections in the Every School a Good School document.

<b>Date</b>	<b>Focus for Development</b>
22 August 2014	Tracking Looked After Children Pilot Inspection Models – good practice in learning and teaching ICT – Embedding skills through everyday lessons and across all areas of the curriculum – Session 1 Nursery – Drawing up of new Positive Behaviour Policy
26 August 2014	Dissemination of Maths Recovery Measures, Shape and Space ICT Illuminate Training SEN CPD Assessment Module Nursery – Maths Audit /Learning opportunities at the snack table
27 August 2014	First Aid Training SENCO Briefings
29 August 2014	Child Protection Training and Review of Associated Policies SEN CPD Motor Skills Nursery – Motor Skills, Outdoor Play planning and use of newly purchased resources
29 August 2014	ICT Embedding skills through everyday lessons and across all areas of the curriculum – Session 2 Teaching Music in Early Years

### **Use of Development Days (Exceptional Closures) 2014-15**

<b>Date</b>	
27 October 2014	SEN CPD Literacy Project Monitoring progress to date and planning for the next steps - Audit NINA and NILA Feedback forms ICT Moderation tasks
28 October 2014	High quality teaching and Learning Outcomes of the PILSR audit
29 October 2014	Whole school review of Linguistic Phonics in light of the SEN CPD training
16 March 2015	ICT Samples of work Mental Maths audit High quality teaching and learning with a focus on the importance of the plenary session in all lessons
5 May 2015	Draft SEN CPD plan discussed

	Arrangements for Guided Writing Moderation of Maths
--	--

### **Assessment 2014-15**

Pupils are assessed at the end of Key Stage 1 (P4) and at the end of Key Stage 2 (P7). The assessments are normally carried out in April.

Government targets recommend that the majority of children in P4 will reach Level 2 and the majority of children in P7 will reach Level 4.

This is the second year of the new phase of assessment procedures in Northern Ireland. The expectation is that it will be the exceptional child who will receive a level 3 at the end of Key Stage 1 or level 5 at the end of Key Stage 2.

### **End of Key Stage 1**

<b>Subject Level</b>	<b>Levels</b>	<b>Millennium Result 2013-14</b>	<b>Target 2015-16</b>
Communication	QQ		
	1	16% (5 children)	7% (2 children)
	2	69% (22 children)	93% (27 children)
	3	0%	0%
Using Mathematics	QQ		
	1	3% (1 child)	0%
	2	97% (27 children)	100%
	3	0%	0%

These End of Key Stage 1 results includes 2 children with Statements of Special Educational Needs

Please note: Due to continuing industrial action during this year it is not possible to benchmark effectively as in past years.

### **End of Key Stage 2**

<b>Subject Level</b>	<b>Levels</b>	<b>Millennium Result 2013-14</b>	<b>Target 2014-15</b>
Communication	QQ		
	1		
	2	12% (4 children)	
	3	0% (0 children)	
	4	62% (21 children)	100% (28 children)
	5	26% (9 children)	0%
Using Mathematics	W		
	1		
	2	15% (5 children)	
	3	3% (1 child)	7% (2 children)
	4	62% (21 children)	93% (26 children)
	5	21% (7 children)	0%

These End of Key Stage 2 results include 5 children with Statements of Special Educational Needs.

### **Targets for 2014-15**

The Board of Governors are also required to publish targets for the incoming year. These are intended to be realistic yet challenging. Each year the previous performance of the children who will be entering P4 and P7 are examined and appropriate targets which will promote improvement for these children are set. These targets are set out in the last column of the table above.

### **Premises**

I would like to take this opportunity to thank all parents and staff for their patience from February to June whilst we had the builders on site to provide us with the new extension. Losing so many car parking places to the builders certainly caused us problems at times but we always knew that the end result would be worthwhile.

### **Accessibility Plan**

As a relatively recently built school the school is generally accessible to all. Over the year adjustments have been made to ensure that everything is in place for children with particular needs.

### **Security**

The school has a security camera at the front entrance to the school and a buzzer entry system managed by the office staff. All visitors to school sign in and are given Visitor Badges and a leaflet explaining some key child protection policies and procedures.

### **Financial Statements for the Year Ended 31 March 2015**

Budget from the Department of Education

School's Budget for 2014-15	
Surplus carried forward	£103,013
Department of Education Grants	£1,035,798
Other Operating Income	£67,363
Total Resources Available to school	£1,206,174
Total Expenditure	£1,083,231
Reserves/ Balance Carried forward	£122,944

A full copy of the school's end-of-year audited accounts is available on request from the school.

### **Limited Company Accounts**

Latest accounts are dated year ended 31 March 2014. The balance for the financial year was £5,879

### **Thank You**

The governors would like to express their sincere thanks to Mrs Roulston and all the staff of Millennium Integrated Primary School. They are to be commended for their high level of commitment, which has facilitated high standards of achievement both inside and outside the classroom.

The governors would also like to take this opportunity to thank the parents and the wider community for their support of the school.